

Item

Strategy & Resources Scrutiny Committee

2021/22 Revenue and Capital Outturn, Carry Forwards and Significant Variances

To:

Councillor Davey, Executive Councillor for Finance, Resources & Transformation

Report by:

Head of Finance

Date:

11 July 2022

Wards affected:

(All) Abbey, Arbury, Castle, Cherry Hinton, Coleridge, East Chesterton, King's Hedges, Market, Newnham, Petersfield, Queen Edith's, Romsey, Trumpington, West Chesterton

Key Decision

1. Executive Summary

1.1 This report presents, for all Portfolios:

- a) A summary of actual income and expenditure compared to the final budget for 2021/22 (outturn position)
- b) Revenue and capital budget variances with explanations
- c) Specific requests to carry forward funding available from budget underspends into 2022/23.

1.2 The outturn report presented reflects the Executive Portfolios for which budgets were originally approved (which may have changed since, for example for any changes in Portfolio responsibilities). Therefore, members of all committees are asked to consider proposals to carry forward budgets and make their views known to the Executive Councillor for Finance, Resources & Transformation, for consideration at Strategy and Resources Scrutiny Committee prior to recommendations to Council.

2. Recommendations

The Executive Councillor for Finance, Resources & Transformation recommends to Council:

- a) To carry forward requests totalling £2,132,920 of revenue funding from 2021/22 to 2022/23, as detailed in **Appendix C**.
- b) To approve additional budget in 2022/23 of £22k for Arboriculture and £12k for Project Delivery funded from reserves, as detailed in **Paragraphs 3.6 and 3.7 below**.
- c) To carry forward requests of £71,909,000 of capital resources from 2021/22 to 2022/23 to fund rephased net capital spending, as detailed in **Appendix D**.

3. Background

Revenue Outturn

- 3.1 The overall revenue budget outturn position for all Portfolios is given in the table below. Detail, by service grouping, is presented in **Appendix A**.

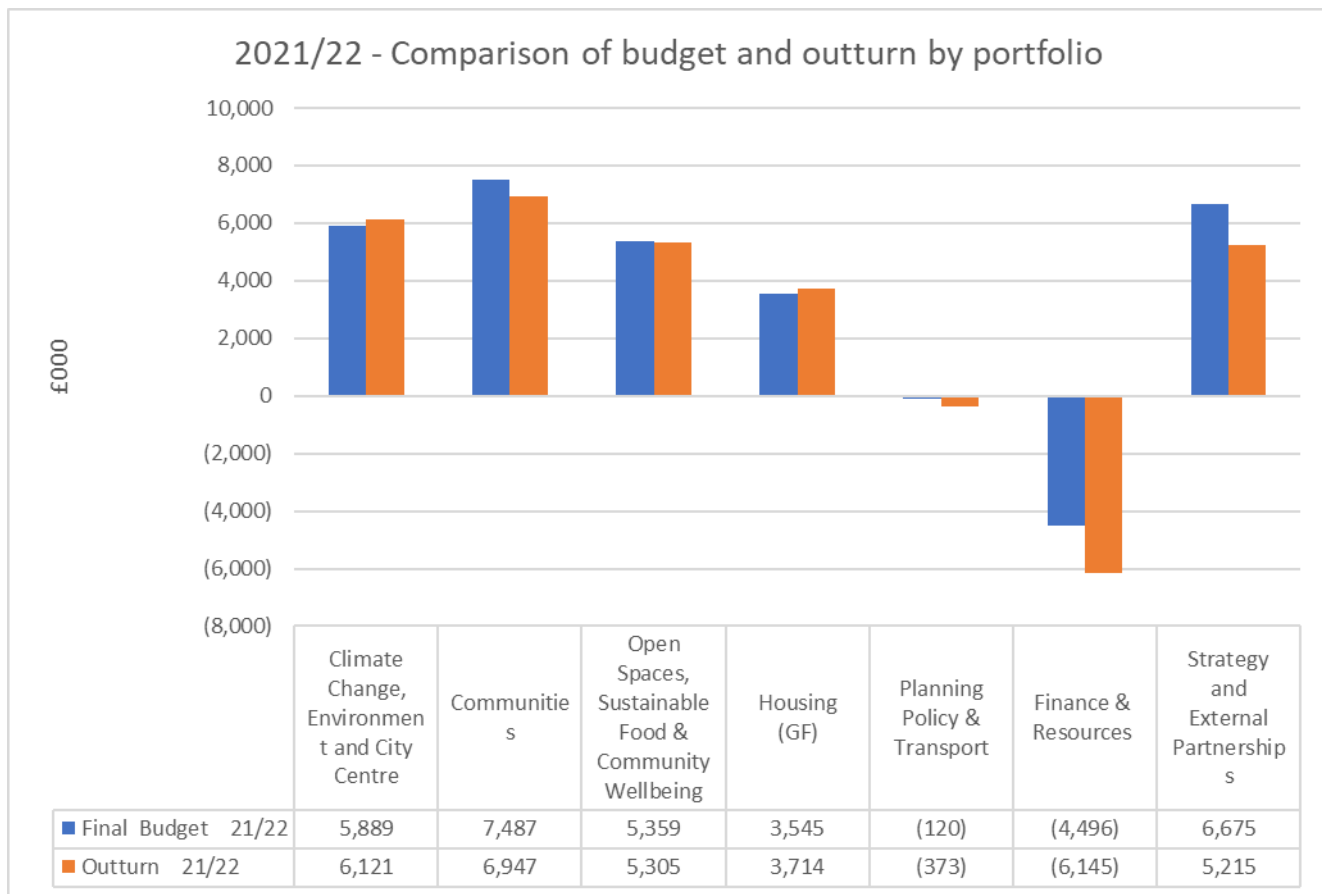
2020/21 £'000	General Fund Revenue Summary	2021/22 £'000	% Final Budget
20,690	Original Budget – Portfolios	24,591	101.0
1,055	Adjustment – Prior Year Carry Forwards	659	2.7
8,313	Adjustment – Interim MTFS	0	0
1,254	Other Adjustments	(912)	(3.7)
31,312	Final Budget – Portfolios	24,338	100.0
32,525	Outturn – Portfolios	20,837	85.6
1,213	(Under) / Overspend for the year – Portfolios	(3,501)	(14.4)

2020/21 £'000	General Fund Revenue Summary – Continued	2021/22 £'000	% Final Budget
1,213	(Under) / Overspend for the year – Portfolios	(3,501)	(14.4)
572	Carry Forward Requests – Portfolios**	925	3.8
1,785	Net Variance on Portfolios	(2,576)	(10.6)
84	Carry Forward Request – Capital Financing**	1,208	5.0
	Non-portfolio variances:		
1,137	Capital Expenditure Financed from Revenue	(1,208)	(5.0)
1,345	Other Non-Portfolio Variances*	(9,825)	(40.4)
4,351	Variance and (decreased) /increased use of General Fund Reserves	(12,401)	(51.0)

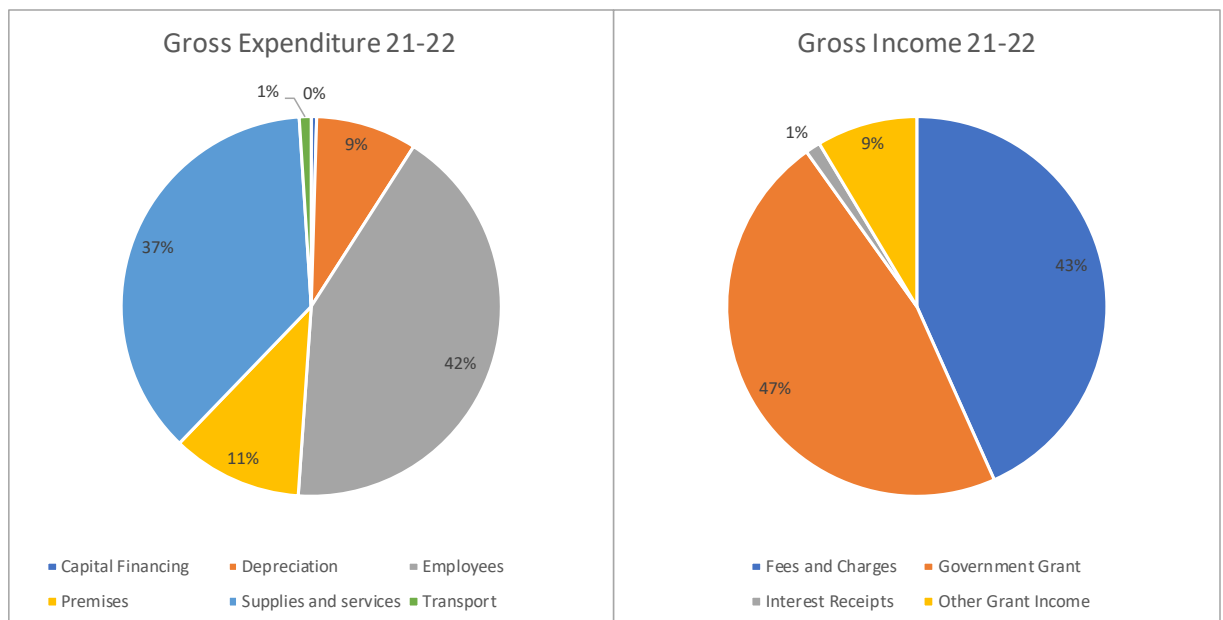
*The main reason for this underspend is a variance on business rate income of which £8.582m is caused by the removal of specific Covid related provisions which are no longer required due to government legislation. The underspend is also due to a £1.114m variance for unbudgeted Covid-related grants, for example the claim for reduced for sales, fees and charges income.

**The carry forward requests in 20-21 totalled £658,670. The difference is due to rounding.

3.2 The original revenue budget for 2021/22 was approved by the Council on 24 February 2022. **Appendix A** shows original and final budgets for the year (with the movements summarised in the above table) and compares the final budget with the outturn position for all Portfolios for 2021/22. The following chart presents this comparison visually.



3.3 The split of actual 21-22 expenditure and income budgets are shown in the pie charts below



3.4 **Appendix B** provides explanations of the main variances. The final outturn position for the General Fund portfolios is an underspend of £3,500,767 which represents 14% of the final net budget. Significant key variances are as follows.

- **Markets:** Overspend £402,000 - Due to the ongoing effect of Covid in the early part of the financial year income underachieved due to reduced rental receipts as stalls closed because of lower footfall in the city.
- **Culture and Community:** Underspend £472,000 - Again due to the ongoing effect of the pandemic the ability to recruit staff following closure of the Corn Exchange has been difficult and maintenance work reduced due to staff absence.
- **Finance General:** Underspend £744,000 – This is mainly due to interest earned being over budget as a result of increased lending to CIP. Additional interest earned from CIP is earmarked for future capital expenditure, resulting in a corresponding adverse variance on the transfer to earmarked reserves which is shown in the non portfolio budget section.
- **Strategy & External Partnerships – Central Costs:** Underspend £1,136,000. This is largely due to budget adjustments held centrally where unfavourable variances may exist elsewhere, and for support services costs which have not been fully allocated. A new recharging process for support services costs has been implemented for 2022/23 which should address the allocation of costs in the current year. Further work is being done to determine where budget needs to be reassigned in 2022/23 or made available to mitigate inflationary pressures.

3.5 **Appendix C** lists revenue carry forward requests.

3.6 Carry forward requests of £22,000 for Arboriculture and £12,000 for Project Delivery have been requested. However both these cost centres show an overspend in 2021/22 prior to the carry forward. The first request is required for essential tree work for health and safety reasons. The spend would still need to take place in 2022/23 but it would impact on next year's tree planting budget and therefore would affect the amount of grant that the council would be able to claim as part of the 2 Seas project. The £12,000 additional budget request is for work that is needed on Hobson's Brook and is essential for the safe management of the brook bank which is at risk of failure.

3.7 As the budgets are not available to be carried forward to 2022/23 and the work is essential for health and safety reasons plus there would be a reduction in grant being able to be claimed it is requested that as a special case the total budget of £34,000, funded from reserves, is allocated to the cost centres in 2022/23.

Capital Outturn

3.8 The overall capital budget outturn position for all Portfolios is given in the table below. **Appendix D** shows the outturn position by scheme and programme with explanations of variances.

2020/21 £'000	General Fund Portfolio Capital Summary	2021/22 £'000	% Final Budget
62,181	Final Budget	101,559	100.0
15,610	Outturn	22,848	22.5
(46,571)	Variation - (Under)/Overspend for the year	(78,711)	(77.5)
(2,820)	Less Cromwell Road Adjustment	0	0
(49,391)	Variance	(78,711)	(77.5)
49,211	Rephasing Requests	71,909	70.8
(180)	Net variance	(6,802)	(6.7)

3.9 Total General Fund capital underspend for the year is £78,711,000 of which £71,909,000 has been requested to be rephased to 2022/23.

3.10 The main requests for rephasing of budgets are as follows:

- Climate Change, Environment and City Centre Portfolio – Vehicle Replacement Programme (£978,000) – Shared waste vehicles are on order but were not delivered in 21/22.
- Communities Portfolio – Delays in the progression of pre planning of the Café and Car Park at the Crematorium (£633,000), extension to Cherry Hinton Library (£764,000) delayed due to funding issues, decarbonisation work at the City's pools

(£1,221,000) and Infrastructure improvements at the Corn Exchange (£1,000,000) where progress has been limited in 22-23

- Housing General Fund - Meadows Community Hub and Buchan St retail outlet delay (£560,000) underspend due to delayed start on site as a result of planning conditions work taking longer than expected.
- Finance & Resources Portfolio – Cromwell Road development budgets (£3,430,000) due to initial incorrect budget phasing, and L2 and Cromwell Road loan budgets (£14,095,000) due to CIP cashflow requirements which are outside our control. The Depot relocation budget was allocated in the MTFS as the project was time critical. Since then, the deadline for moving from the current site has been extended and the phasing of budget spend has been reviewed (£9,976,000). The purchase of the nursery (£1,548,000) is now to take place in 22-23 plus £29,614,000 for the Park Street car park development where the project is still on track but the phasing of the budget has changed.

3.11 The major reason for the end of year capital outturn underspend relates to Mill Road redevelopment loans. The project is almost complete and CIP will not require use of the full loan facility.

General Fund Reserves

3.12 The table below sets out the movement on the General Fund reserve for 2021/22:

	2021/22 £'000
Original Budget – Contribution from General Fund	813
Adjustment – Prior Year Carry Forwards	659
Transfer of budget as approved in the MTFS - additional communications post and digital consultation platform fee	45
Transfer of new Transformation earmarked reserve	3,900
Final Budget – Contribution from General Fund	5,417

Final Budget – Contribution from General Fund	5,417
Net Variance for the Year	(12,401)
Add Back Carry Forwards (to be recognised in 2022/23)	(2,133)
Total contribution to General Fund Reserves – Appendix A	(9,117)
Post Period 12 recharge adjustments against the HRA and earmarked reserves	151
Total Use of General Fund Reserves – Draft Statement of Accounts	(8,966)
General Fund Balance at 1 April 2021	(16,594)
General Fund Balance at 31 March 2022	(25,560)

3.13 Collection Fund

- The Collection Fund includes all income generated from council tax and business rates that is due in the year from council taxpayers and ratepayers. The table below shows the performance of the Collection fund in 2021/22.

	Council Tax £'000s	Business Rates £000s
Net amount receivable from tax/ratepayers	(85,256)	(88,063)
Contributions towards previous years' deficit:		
- Cambridge City Council	(178)	(25,157)
- Local preceptors and central government	(1,462)	(37,736)
Total Income	(86,896)	(150,956)
2021/22 precepts and demands:		
- Cambridge City Council	9,033	43,111
- Local preceptors and central government	74,911	64,666
Write-off/impairment of bad debts	452	863
Change in provision for business rate appeals	0	(491)
Transitional protection payments	0	323
Cost of collection (payable to City Council)	0	239

Total Expenditure	84,396	108,711
(Surplus) / deficit for the year	(2,500)	(42,245)
Collection Fund Balance at 1 April 2021	3,633	59,032
Collection Fund Balance at 31 March 2022	1,133	16,787

Council Tax

- The significant opening deficit of £3,633,000 on the council tax collection fund is a result of the impact of Covid during 2020/21, both in terms of reduced collection rates and increased claims within the Local Council Tax Support scheme. Due to the exceptional nature of these losses, government regulations have allowed preceptors to repay this deficit over a 3-year period, with £1,640,000 paid in 2021/22, and the remainder to be paid in 2022/23 and 2023/24.
- The Council's share of the opening deficit was £395,000, and the Council has received a grant of £104,000 (recognised in 2020/21) to partially compensate for these losses.
- The surplus of £2,500,000 generated in 2021/22 therefore largely consists of the £1,640,000 repayment of previous years' deficits. Other reasons for the surplus include a lower than anticipated number of claims against the Local Council Tax Support scheme (although these still remain above pre-Covid levels), and a slightly better than expected collection rate during the year.
- The Council's share of the remaining deficit at 31 March 2022 is £199,000, and funds have been set aside in an earmarked reserve to repay this over the following 2 years.

Business Rates

- Again, there was a significant opening deficit (£59,032,000) on the business rates collection fund due to the impact of Covid in 2020/21. This was mainly caused by the introduction of expanded retail and nursery relief, which significantly reduced the net rates collectable. Local authorities were fully compensated for this through government grant in 2020/21, and this grant was put aside in an earmarked reserve to fund the repayment of the deficit in 2021/22 and future years.

This year's business rates surplus can be broken down as follows: -

	£000s
Contributions towards previous years' forecast deficits	(62,893)
Forecast MCC provisions no longer required*	(7,743)
Bad debt write-offs/impairments lower than budgeted	(950)
New expanded retail discount and nursery relief in 2021/22 (fully compensated by central government)	23,916
Adjustments to prior year rate bills (e.g., appeal settlements)	6,295
Other in-year variances	(870)
Total in-year surplus	(42,245)

* When setting budgets, an allowance was made for the loss of 2021/22 rates income following so-called 'material change in circumstances' appeals from businesses affected by Covid-19. The government has since legislated to prevent businesses from raising appeals in this way, so the provision is no longer required. Affected businesses will instead be able to apply to a separate Covid-19 Additional Relief Fund.

- The closing deficit of £16,787,000 includes £15,632,000 of remaining brought forward deficit from 2020/21 which is to be repaid in 2022/23 and 2023/24. The Council's share of this is £6,253,000, and funds have already been set aside within an earmarked reserve to cover this. The Council share of the residual deficit is £462,000.
- Note that a number of further adjustments are required to the Council's share of business rates income in order to calculate the final impact on the General Fund, as follows: -

	£000s
2021/22 City Council business rates demand	43,111
Tariff payable to central government	(37,262)
Growth levy payable to central government	(1,962)
Compensatory government grants for new reliefs (e.g., expanded retail discount)	11,026
Total GF impact of business rates in 2021/22	14,913
Consisting of (per Appendix A):	
Settlement Funding Assessment	4,272
Locally Retained Business Rates – Growth Element/additional income	10,641

4. Implications

- 4.1 The net variance from the final budget (see above) on committees would result a decreased use of General Fund reserves of £3,500,767. After revenue carry forwards of £925,120 for committees this becomes £2,575,647. Following other central budget adjustments, the overall variance and decreased use of General Fund Reserves is £12,400,683.
- 4.2 A decision not to approve a carry forward request may impact on officers' ability to deliver the service or scheme in question and this could have financial, staffing, equality and poverty, environmental, procurement or community safety implications.

(a) Financial Implications

Any financial implications are included in the Appendices.

(b) Staffing Implications

Any staffing implications are included in the Appendices.

(c) Equality and Poverty Implications

Any equality and poverty implications are included in the Appendices.

(d) Net Zero Carbon, Climate Change and Environmental Implications

Any net zero carbon, climate change and environmental implications are included in the Appendices.

(e) Procurement Implications

Any procurement implications are included in the Appendices.

(f) Community Safety Implications

Any community safety Implications are included in the Appendices.

5. Consultation and communication considerations

Public consultations are undertaken throughout the year and can be seen at:

<https://www.cambridge.gov.uk/consultations>

6. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2021/22
- Managers Variance Explanations – March 2022
- Budgetary Control Reports to 31 March 2022
- Capital Monitoring Reports – March 2022

7. Appendices

The following items, where applicable, are included for discussion:

Appendix		Included
A	General Fund Revenue Summary	✓
B	General Fund Revenue Major Variances for all portfolios	✓
C	General Fund Carry Forward Requests for all portfolios	✓
D	Capital Summary plus individual portfolio summaries	✓

8. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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General Fund Overview Strategy & Resources Scrutiny Committee

Revenue Budget 2021/22 - Outturn

Portfolio / Service Grouping	Original Budget 21/22 £	Final Budget 21/22 £	Outturn 21/22 £	Variation Increase / (Decrease) £	Carry Forward Requests - See Appendix C £	Net Variance £
Climate Change, Environment and City Centre Portfolio						
Corporate Strategy	159,750	0	0	0	0	0
Environmental Health	1,988,920	2,091,120	1,917,187	(173,933)	175,550	1,617
Garage Services	187,990	195,390	355,412	160,022	0	160,022
Licensing	(30)	0	0	0	0	0
Market Square Project	41,170	170	(10,455)	(10,625)	0	(10,625)
Markets and Street Trading	(379,390)	(385,950)	16,158	402,108	0	402,108
S&OS Development (excluding Project Delivery)	456,160	509,060	586,102	77,042	0	77,042
S&OS Operations (excluding Markets and Street Trading)	104,690	635,580	598,810	(36,770)	0	(36,770)
Sustainable City	176,470	235,900	172,383	(63,517)	20,000	(43,517)
Tourism	91,840	88,510	51,669	(36,841)	0	(36,841)
Waste & Recycling	2,315,490	2,519,020	2,433,658	(85,362)	0	(85,362)
Total Climate Change, Environment and City Centre Portfolio	5,143,060	5,888,800	6,120,924	232,124	195,550	427,674
Communities Portfolio						
Bereavement Services	(710,290)	(771,610)	(499,003)	272,607	0	272,607
Bereavement Services - Transfer from earmarked reserves	0	0	(272,607)	(272,607)	0	(272,607)
Children and Youth	581,950	589,950	527,196	(62,754)	0	(62,754)
Community Centres	955,280	959,820	1,286,224	326,404	0	326,404
Community Development	824,010	510,910	508,030	(2,880)	0	(2,880)
Culture & Community	1,973,350	1,785,180	1,313,605	(471,575)	15,120	(456,455)
Neighbourhood Community	250,520	300,690	258,942	(41,748)	17,870	(23,878)
Sport & Recreation	2,602,210	2,741,540	2,590,606	(150,934)	0	(150,934)
Voluntary Sector	1,370,830	1,370,830	1,234,126	(136,704)	20,000	(116,704)
Total Communities Portfolio	7,847,860	7,487,310	6,947,119	(540,191)	52,990	(487,201)
Open Spaces, Sustainable Food & Community Wellbeing						
CCTV	(162,650)	0	(78,857)	(78,857)	0	(78,857)
Community Safety	614,860	596,210	467,753	(128,457)	47,200	(81,257)
Head of Environmental Services	10	0	(9,317)	(9,317)	0	(9,317)
S&OS Development (excluding Project Delivery)	2,415,210	1,946,750	2,010,041	63,291	35,850	99,141
S&OS Operations (excluding Markets and Street Trading)	(323,880)	2,495,390	2,584,397	89,007	0	89,007
S&OS Project Delivery	(116,110)	320,300	331,363	11,063	0	11,063
Total Open Spaces, Sustainable Food & Community Wellbeing	2,427,440	5,358,650	5,305,380	(53,270)	83,050	29,780
Housing (GF) Portfolio						
Contributions to/from HRA	394,690	394,690	373,015	(21,675)	0	(21,675)
Environmental Health	472,770	397,690	369,620	(28,070)	0	(28,070)
Home Improvement Agency	(19,960)	(19,960)	(19,960)	0	0	0
Homelessness	908,820	898,230	1,176,535	278,305	0	278,305
Housing Advice	1,159,750	1,166,750	1,194,421	27,671	0	27,671
Housing Development	95,390	168,390	61,895	(106,495)	73,000	(33,495)
Housing Improvement Grants	24,770	24,770	25,578	808	0	808
Housing Strategy	167,800	167,810	155,562	(12,248)	0	(12,248)
Afghan and Syrian Resettlement Schemes	39,310	158,860	158,857	(3)	0	(3)
Town Hall Lettings	187,960	187,960	218,789	30,829	0	30,829
Total Housing (GF) Portfolio	3,431,300	3,545,190	3,714,312	169,122	73,000	242,122
Planning Policy & Transport Portfolio						
Building Control	342,030	164,740	165,030	290	0	290
Parking Services	(3,117,530)	(3,284,320)	(3,494,382)	(210,062)	0	(210,062)
Planning	1,138,430	1,261,130	1,536,827	275,697	0	275,697
S&OS Operations (excluding Markets and Street Trading)	4,671,440	1,328,920	1,109,762	(219,158)	0	(219,158)
Transport Services	324,210	324,210	225,024	(99,186)	0	(99,186)
Urban Growth Project Manager	85,240	85,240	84,426	(814)	0	(814)
Total Planning Policy & Transport Portfolio	3,443,820	(120,080)	(373,313)	(253,233)	0	(253,233)

Portfolio / Service Grouping	Original Budget 21/22 £	Final Budget 21/22 £	Outturn 21/22 £	Variation Increase / (Decrease) £	Carry Forward Requests - See Appendix C £	Net Variance £
Finance & Resources Portfolio						
Accountancy & Support Services	10	0	(174,442)	(174,442)	54,000	(120,442)
Admin Buildings	150,040	0	(110,066)	(110,066)	0	(110,066)
Corporate Business	(10)	0	(98,780)	(98,780)	0	(98,780)
Customer Service Centre	20	0	(5,969)	(5,969)	0	(5,969)
Facilities & Other Management	36,660	63,070	2,712	(60,358)	0	(60,358)
Finance General	(881,770)	(661,770)	(1,353,611)	(691,841)	60,670	(631,171)
Payroll, Insurance and Unfunded pension Costs	291,460	291,470	43,243	(248,227)	0	(248,227)
Human Resources	0	0	4,678	4,678	0	4,678
ICT	0	0	(153,289)	(153,289)	100,000	(53,289)
Internal Audit	(10)	0	(93,645)	(93,645)	0	(93,645)
Land Charges	3,600	3,600	3,600	0	0	0
Legal Services	0	0	(88,835)	(88,835)	0	(88,835)
Procurement	40	165,070	176,417	11,347	0	11,347
Property Services	(7,289,870)	(7,412,350)	(7,109,508)	302,842	125,000	427,842
Revenues and Benefits	2,174,020	2,159,190	1,986,044	(173,146)	0	(173,146)
S&OS Development (excluding Project Delivery)	(13,220)	14,660	(13,410)	(28,070)	0	(28,070)
Strategic Director 1	(10)	0	11,946	11,946	0	11,946
Transformation Programme	503,470	880,610	880,609	(1)	0	(1)
Total Finance & Resources Portfolio	(5,025,570)	(4,496,450)	(6,092,306)	(1,595,856)	339,670	(1,256,186)
Strategy and External Partnerships Portfolio						
Central Costs	4,233,280	3,672,400	2,536,234	(1,136,166)	0	(1,136,166)
Chief Executives	0	0	15,935	15,935	0	15,935
Corporate & Democratic Core	2,252,070	2,252,080	2,252,080	0	0	0
Corporate Strategy	287,860	279,750	193,398	(86,352)	0	(86,352)
Democratic Services	392,990	381,770	341,147	(40,623)	8,700	(31,923)
Facilities & Other Management	76,430	76,430	58,861	(17,569)	0	(17,569)
Head of Property Services	700	10,700	1,440	(9,260)	0	(9,260)
Strategic Director 1	80,000	175,450	3,289	(172,161)	172,160	(1)
Strategic Director 2	0	(174,000)	(187,267)	(13,267)	0	(13,267)
Total Strategy and External Partnerships Portfolio	7,323,330	6,674,580	5,215,117	(1,459,463)	180,860	(1,278,603)
Total for all Portfolios	24,591,240	24,338,000	20,837,233	(3,500,767)	925,120	(2,575,647)
Capital Accounting Adjustments	(6,346,840)	(6,013,210)	(5,996,102)	17,108	0	17,108
Capital Expenditure Financed from Revenue	1,458,040	1,458,040	250,239	(1,207,801)	1,207,800	(1)
Contributions to Earmarked Funds	1,721,860	5,721,520	6,305,758	584,238	0	584,238
Contributions to/(from) Reserves	(813,000)	(5,416,670)	9,116,933	14,533,603	(2,132,920)	12,400,683
	(3,979,940)	(4,250,320)	9,676,828	13,927,148	(925,120)	13,002,028
Net Spending Requirement	20,611,300	20,087,680	30,514,061	10,426,381	0	10,426,381
Financed By:						
Settlement Funding Assessment	(4,272,000)	(4,272,000)	(4,271,780)	220	0	220
New Homes Bonus	(3,458,460)	(3,458,460)	(3,458,399)	61	0	61
Locally Retained Business Rates – Growth Element/additional income	(1,399,000)	(1,399,000)	(10,641,102)	(9,242,102)	0	(9,242,102)
Other Government Grants	(1,640,530)	(1,640,530)	(2,785,085)	(1,144,555)	0	(1,144,555)
Appropriations from Earmarked Reserves	(23,882,310)	(25,693,650)	(25,660,077)	33,573	0	33,573
Council Tax	(9,033,000)	(9,033,000)	(9,032,579)	421	0	421
Collection Fund (Surplus)/Deficit	23,074,000	25,408,960	25,334,961	(73,999)	0	(73,999)
Total Financing	(20,611,300)	(20,087,680)	(30,514,061)	(10,426,381)	0	(10,426,381)
Net Total	0	0	0	0	0	0

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted

and are detailed and approved:

- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- via technical adjustments/virements throughout the year

Climate Change, Environment and City Centre Portfolio

Revenue Budget 2021/22 – Major variances (>£50k) from final revenue budgets

Service Grouping	Cost Centre	Reason for Variance	Amount £	Contact
Environmental Health	Environmental Health Salaries	Due to staffing vacancies there has been a significant underspend. A carry forward is requested to fund food inspection work that was unable to be carried out with the staff vacancies	(134,919)	Yvonne O'Donnell
Garage Services	Garage- External Work	East Cambridgeshire and Amey contracts have performed well but Shared Waste missing budgetary target again. Overtime and agency staff cost high again due to the difficulty recruiting skilled staff. materials costs high but this is reflected in increased income due to uplift on parts costs. The service is recruiting again and has appointed another skilled mechanic due to start in June. Advertising again to hopefully fill the last vacant post.	156,298	David Cox
Markets and Street Trading	Markets	Income underachieved by £332k due to market stall closures, reduced rental income, stallholders and footfall.	402,108	Tim Jones
S&OS Development (excluding Project Delivery)	Public Toilets	Underachievement on toilet admission income due to lower city centre footfall through pandemic. 22/23 budget income has been reduced to reflect ongoing trend, and closure of toilets. Remaining overspend is due to increased maintenance burden.	51,795	Anthony French
Sustainable City	Sustainable City	The second Climate Change Officer did not start in post until August 2021 due to the length of the recruitment following confirmation of additional budget in the BSR in February 2021. This meant that there was an underspend (£30k) on the salaries budget and that some of the anticipated project work was not progressed fully during the year, resulting in a further underspend (£30k). Carry forward request for £20k will be submitted to commission an organisation to carry out community engagement and training on climate change issues during 2022/23.	(63,517)	David Kidston
Waste & Recycling	Waste Collection	£85k underspend as a result of overachieve external Trade Waste Income and capitalising waste bin expenditure related to S106 sites. The waste budget is not aligned with GCS Waste Budget. Alignment of budgets need to be undertaken	(85,357)	Fiona Bryant
	Other Variances		(94,284)	
	Total variance Climate Change, Environment and City Centre Portfolio		232,124	

Communities Portfolio

Revenue Budget 2021/22 – Major variances (>£50k) from final revenue budgets

Service Grouping	Cost Centre	Reason for Variance	Amount £	Contact
Bereavement Services	City Cambridge Cemeteries	The positive variance is due to increased income as a result of a higher than expected number of burials and the increase in exclusive right purchases and pre purchase of plots	(153,947)	Glyn Theobald
	Cambridge Crematorium	This is mainly due to the reduction in the number of cremations that have taken place in the past year. This is partly due to the higher death rate in 20-21 and correspondingly lower rate in 21-22 due to Covid but also due to the increased competition as new crematoriums open.	449,034	Glyn Theobald
	All bereavement cost centres	Transfer to/from earmarked reserve for balances on the bereavement cost centres	(272,607)	Glyn Theobald
Children and Youth	Children & Young People's Service	The year end variance is mainly due to staff vacancies within the team. Vacant posts have been frozen awaiting the Children and Young People's Service Review. Although the under spend was partly offset by a significant shortfall of income the reduction in employee costs is much greater. Progress with review	(62,754)	Paula Bishop
Community Centres	Clay Farm Community Centre	The overspend is a culmination of several areas; The Commercial Rent lines for the Doctors surgery still account for £160,000 of the shortfall of income and is due to the medical centre subsidy being outstanding from Countryside. This has now been resolved and is awaiting payment. Going forward this will no longer appear in this cost centre and is to be transferred to Property Services budgets. The other reason is an under achievement in rental and room hire income of around 50% £41k due to reduced group hires and Covid restrictions in 2021/22. A latent defects issue on the Security Door Controls and CCTV system required a replacement of the systems and costs for these are included in the cost centre. Increased costs of maintenance services and materials along with a rise in utility costs are other factors for the overspend. Transfer the Commercial income budget for the Doctors surgery to Property Services for 2022/23 onwards.	296,577	Ian Ross
Culture & Community	Corn Exchange and Guildhalls Cambridge Live	There have been gaps in finding staff after closure and recruitment into the new structure, these are now filled or nearly being filled. Repairs and maintenance work has been limited due to staff absence. Covid Relief funding and City Council contingency funding has led to a higher final surplus. Council funding was received when, due to covid, it was unknown when venues would be allowed to reopen and trade.	(332,455)	James Bland
	Cambridge Live - Central Cambridge Live	Underspend mainly due to vacancies following the restructure, these posts have or are in the process of being filled.	(52,647)	Frances Alderton
Sport & Recreation	Sport & Recreation Administration	The cost centre has a range legacy cost of utilities and water attributed to it for open space sites such allotment and cattle water troughs, watering standpipes and Cherry Hinton Hall. The expenditure especially for Cherry Hinton Hall electricity has put this cost centre over budget by £41K, but the utilities recovered from the tenant are in a separate cost centre outside of Community Services. Investigate and move legacy sites costs and part budget to the open spaces and commercial property teams.	53,856	Ian Ross
	Leisure Contract Client Costs	There are a couple of factors affecting the under spend within the cost centre. £37K of rate relief as the Leisure Sector had a second year of zero rates for Covid recovery. A Direct Revenue Funding budget of £75k which has not been used. General under spends and careful budget management along with Covid test centre rental income accumulating to contribute to the overall position.	(160,974)	Ian Ross
Voluntary Sector	Community Development Voluntary Support	The major year end variance is due to vacancies and a staffing review virement which has now been actioned for the 22/23 budget. Events have been unable to take place due to Covid restrictions. The main grant underspend is due to organisations unable to deliver services as planned and discretionary rate relief is lower than we had expected due to the government revising the Retail Relief subsidy. Seed Funding to originally support covid recovery grass root projects was inappropriate due to restrictions so a carry forward of the £20k has been requested. Carry Forward of seed funding budget £20k	(136,704)	Julie Cornwell
Other Variances			(167,570)	
Total variance Communities Portfolio			(540,191)	

Open Spaces, Sustainable Food & Community Wellbeing

Revenue Budget 2021/22 – Major variances (>£50k) from final revenue budgets

Service Grouping	Cost Centre	Reason for Variance	Amount £	Contact
CCTV	CCTV	Historically City's CCTV budget has been greater than the Shared Service base budget. Also the CCTV Shared Service has consistently delivered an underspend. The total of £78k underspend is a combination of both factors. A £50k saving for 2022/23 onward was approved in the BSR.	(78,857)	Joel Carre
Community Safety	Community Safety	Main variance is due to staff vacancies which are partially offset by agency staff fees. The carry forward relates to the Community Youth Liaison Officer post which will support in the delivery of the Cambridge's statutory Community Safety Partnership Plan 2022-23 Carry forward of £47,200 for the Community Youth Liaison Officer post	(128,458)	Keryn Jalli
S&OS Operations (excluding Markets and Street Trading)	Grounds Maintenance & Street Cleaning	Underspend on Tools and Equipment. Review of equipment has been carried out and allocated budget will be used. Increase in fuel cost/usage for operational fleet currently being reviewed, Large LGV Channel Sweeper on hire during the leaf clearing season, and off hired end of 2021.	89,007	Don Blair
	Other Variances		65,038	
	Total variance Open Spaces, Sustainable Food & Community Wellbeing		(53,270)	

Housing (GF) Portfolio

Revenue Budget 2021/22 – Major variances (>£50k) from final revenue budgets

Service Grouping	Cost Centre	Reason for Variance	Amount £	Contact
Homelessness	Homelessness Costs	The position remains substantially as described in the earlier commentary in that the largest cause of the variant is the shortfall between the cost of B&B accommodation and the maximum that can be claimed back in housing benefit. That said, some of the shortfall is due to a failure by clients to make a timely claim and a remedy for this is being put in place as described below. The increase in premises costs is mainly due to us taking on, and then having to furnish, additional temporary accommodation units from our council housing stock. The increase in the number of units is one element of our plan to reduce dependency on B&B accommodation. Making use of savings on staff in other parts of the service, we are recruiting an officer who will be responsible for chasing HB claims and service charge arrears, among other activities. We are also progressing a TA action plan.	145,039	James McWilliams
	Grants to Housing Agencies (CCC funded)	The full allocation of grants were not fully allocated and claimed in 21/22	(68,340)	James McWilliams
	COVID-19 Rough Sleepers Services	In line with government guidance and advice, the City Council continued to provide accommodation to rough sleepers under the Everyone In initiative through until July 2021. Again, there was a partial offset of cost through housing benefit but some people assisted were unable to claim public funds and the overall cost of meeting Everyone In - particularly the cost of necessary security and support - was considerable.	209,115	James McWilliams
Housing Development	Housing Development Agency	Employee costs slightly under budgets due to vacancies at various times in the year. Actual transport costs below expected due to Covid restrictions and use of teams for meetings etc. Overall the department has brought in the necessary income to cover its costs. Carry forward has been requested for housing company work. Carry forward £73,000 for housing company work	(106,495)	Claire Flowers
	Other Variances		(10,197)	
	Total variance Housing (GF) Portfolio		169,122	

Planning Policy & Transport Portfolio

Revenue Budget 2021/22 – Major variances (>£50k) from final revenue budgets

Service Grouping	Cost Centre	Reason for Variance	Amount £	Contact
Parking Services	Grand Arcade Car Park	Over-achievement against income budget. Budget was reduced as a result of Covid but there has been a general return of usage and also increased numbers at Grand Arcade due to the Park Street car park closure. There has been a overspend against employee costs during the pandemic for both agency staff and overtime. Additional expenditure for repairs to the failed car park fan extraction system which required urgent work on H&S grounds. Continue to monitor budgets	(332,128)	Sean Cleary
	Park Street Car Park	Underachievement of £170k against income due to a slow Covid recovery and downturn in usage pre car park closure. There was a significant reduction in commercial rent as a result of the car park redevelopment. To monitor and report against budgets	140,108	Sean Cleary
	Grafton Centre East Car Park	As a result of Covid and downturn in usage there was a £56k underachievement against car park ticket income and £69k underachievement against season ticket income. This has been partly offset by an underspend on expenditure Continue to monitor and report against budgets	77,083	Sean Cleary
	Castle Hill Car Park	Castle Hill car park is predominantly used by businesses. COVID restrictions created changing work practices which has resulted in a significant reduction in usage and an underachievement in income Continue to monitor and comment against budgets	85,471	Sean Cleary
	Parking Administration	This is mainly due to lower than budgeted expenditure on consultancy and IT maintenance costs Continue to monitor and comment against budget	(53,325)	Sean Cleary
Planning	Greater Cambridge Planning Service	Income was better than budgeted due to strong performance on Planning Performance Agreement (PPA) income. Staff costs were lower than budgeted largely due to increased staff turnover and difficulties recruiting specialist/qualified staff. Agency costs were higher than budgeted due to a combination of having to using agency staff for hard to fill roles and to resource the PPA work. Other costs higher than budget largely due to the higher direct running costs of remote working. Total GCSP City overspend £378k. Grand from DEFRA £10k. City Contribution adjustment for 20/21 FY £92k. Net GCSP City overspend £275k.	275,696	Stephen Kelly
S&OS Operations (excluding Markets and Street Trading)	Operations Salaries	A large number of vacant positions with SOS Operational Unit. Recruitment frozen for financial year 2022/2023 on 3 General Operative roles. The remaining posts to be recruited into.	(216,088)	Don Blair
Transport Services	Taxicard Service	Taxicard has been underspent for a number of years. As we emerge from Covid we hope to see an increase in usage of the scheme. Recommendations for improvements to the scheme from 1 April 2022 to encourage new members to join and existing members to increase their use of the scheme were approved at Committee in January 2022. 1) Continued monitoring of usage during 2022/23 2) As discussed with the Transformation Team, the provision of Taxicard to be considered as part of a wider project looking at Discretionary Services and funding across the organisation.	(81,387)	Sharon Line
	Other Variances		(148,663)	
	Total variance Planning Policy & Transport Portfolio		(253,233)	

Finance & Resources Portfolio

Revenue Budget 2021/22 – Major variances (>£50k) from final revenue budgets

Service Grouping	Cost Centre	Reason for Variance	Amount £	Contact
Accountancy & Support Services	Accountancy and Support Services	Favourable variance due to vacant posts net of agency staff costs plus underspends on consultancy and training. A carry forward is requested for this Carry forward of £54k has been requested for committed consultancy work and training budget	(174,442)	Caroline Ryba
Admin Buildings	Mandela House	Underspend on premises is mainly electricity and gas expenditure (approx. £60,000) plus other premises related expenditure. Review gas and electricity budget in 22/23.	(73,702)	Will Barfield
Corporate Business	Corporate Business Support	Underspends: 1 vacant post and £10k as part of budget savings for 2022/23 (total £34.5k) Other variances due to underspends across a range of budget areas. 1) Further review of Business Support is underway, including of a recently vacant post. 2) Savings offered up from this cost centre for 2022/23 as part of budget process for 2022/23.	(68,468)	Sharon Line
Finance General	Finance General	Interest income from CIP loans £561k over budget due to increased borrowing - but excess over average interest rates is transferred to an earmarked reserve. Lower rates overall mean a corresponding £584k adverse variance on cost centre 2003. Minimum Revenue Provision cost £255k under budget due to removal of Lion Yard from capital plan and ongoing reduction in Clay Farm rental income. Net other investment income for GF £125k over budget as lower rates impact HRA more, so GF retains a greater share. £213k fee for Park St borrowing not in budget. £59k decrease in bad debt provision not in budget. Miscellaneous expenditure £43k over budget due to higher council tax discounts. Carry Forward £60,670 of the remaining budget for the expansion of the Cambridge City Housing Company which is in progress and will be completed in 22/23	(738,082)	Jody Etherington
Head of Finance - Holding/Suspense Accounts	Insurance Fund	The variance is due to lower than expected insurance claims	(139,116)	Mark Greenall
	Pensions Costs Recharged	Monthly charge to County for past early retirements less than expected. Will review for the BSR.	(96,066)	Karen Whyatt
ICT	IT Contract Costs	3C ICT Reported £33k underspend on Cambridge City Council's budgeted contribution. However, this does not reflect true representation of the variances. Within the 3C ICT Shared Service there are 3 parts of the budget and one of them is City only ringfenced budget for which City is expecting a sizable underspend. Further information and workings are required to established true variances and savings from 3C ICT on the detail of the Shared Service, Digital Team, and Cambridge City Council only budget. Cambridge City Council ICT would like to request a £100k carry forward to 2022/23 for emergency laptop replacements.	(153,289)	Heather Jones
Internal Audit	Audit	Overall under-spend due to controlled employee and service expenditure, and receipts greater than original budget.	(93,645)	Jonathan Tully
Legal Services	Legal	The City position is a £88k underspend reflecting the lower than anticipated consumption. It also reflects the careful management of service expenditure and salary.	(88,835)	Tom Lewis
Property Services	The Lion Yard	The variance is due to a one-off reduction in Lion Yard ground rent income. The ground rent income is received on a prior year basis; the reduction in income is primarily due to the impact of Covid-19 e.g. rent concessions granted. N.B. We receive a percentage of the net income for the Lion Yard Centre, but the property is managed by the long leaseholder. Continue to monitor the Lion Yard Centre income. Philip Doggett, ongoing.	593,037	Philip Doggett
	Other Commercial Properties	The primary variance is in respect of backdated rental income following the completion of a rent review - £129k. The remaining underspend is primarily due to a delay in the progression of the Mill Lane Boathouse feasibility scheme for which a carry forward of budget of £20k was requested via a report that went to Strategy & Resources Scrutiny Committee on 28 March 2022. (1) Continue to monitor income and expenditure. Philip Doggett, ongoing. (2) Request that the one-off budget of £20k for the Mill Lane Boathouse feasibility scheme is carried forward to the 2022/23 financial year as per the Strategy & Resources Scrutiny Committee Agenda papers for 28 March 2022. Philip Doggett.	(150,571)	Philip Doggett
	Other Industrial Properties	The variance is primarily due to an unspent one-off budget for dilapidation repairs for a unit in Nuffield Close, which is currently vacant - £105k. The dilapidation repairs will not commence until the 2022/23 financial year therefore budget of £105k is requested to be carried forward to the 2022/23 financial year in order that the repairs can be completed and the property can be re-let. Request that the one-off budget of £105k for Nuffield Close dilapidation repairs is carried forward to the 2022/23 financial year as per the Strategy & Resources Scrutiny Committee Agenda papers for 28 March 2022. Philip Doggett.	(106,784)	Philip Doggett
Revenues and Benefits	Local Taxation	The variance is primarily due to higher than budgeted fees collected income (mainly court costs income) - £45k plus a Business rate pooling adjustment of £67k which was unexpected. Continue to monitor Local Taxation income and expenditure. Kevin Jay, ongoing.	(120,101)	Kevin Jay
	Other Variances		(185,792)	
	Total variance Finance & Resources Portfolio		(1,595,856)	

Strategy and External Partnerships Portfolio

Revenue Budget 2021/22 – Major variances (>£50k) from final revenue budgets

Service Grouping	Cost Centre	Reason for Variance	Amount £	Contact
Central Costs	Central Provisions to be Allocated	This cost centre is used primarily for adjustments to budgets during budget setting and in-year. As a result, budgets on this code will vary from year to year. Further work is being done to identify and confirm whether any of the favourable variance here relates to unfavourable variances elsewhere and implications for the 2022/23 budget.	(877,672)	Karen Whyatt
	Support Services Trading Balances	The variance is prior to the transfer of individual support service year-end balances which are reported elsewhere. The variance also reflects changes in support service costs which are not fully allocated during the budget process.	(255,480)	Richard Wesbroom
Corporate Strategy	Corporate Marketing	This variance arises largely from MTFs funds for salaries for two posts that were recruited to in March 2022. One postholder took up post in April 2022 and the second will start on 30 May 2022.	(52,329)	Ashley Perry
Democratic Services	Elections	Underspend resulting from cost of May polls being split four ways. Not an ongoing saving.	(51,527)	Vicky Jenner
Strategic Director 1	Cambridge Northern Fringe East (CNFE)	The underspend is due to a delay in the project. Outstanding invoices are to be paid in 22-23 and as a result the remainder of the budget is required to be carried forward to 22-23	(172,162)	Fiona Bryant
	Other Variances		(50,293)	
	Total variance Strategy and External Partnerships Portfolio		(1,459,463)	

GF Current Carry Forward Requests from 2021/22 into 2022/23

Cost Centre	Portfolio	Draft variance position of cost centre (underspend)/overspend at March month end. Prior to carry forward	Cost Centre Description	Carry Forward Budget £	Cost Centre Contact	Comments
Original Carry forwards provisionally approved at Strategy & Resources 28 March 2022 (notes are included where amounts have been revised)						
1425	Climate Change, Environment and City Centre	(45,556)	Tascomi - Env Health Software	45,550	Yvonne O'Donnell	Revenue costs to implement Tascomi (new EH data base) - Major delays by supplier IDOX and unforeseen costs have been uncovered as the project progressed. The project was due to be completed March 2021, however there were still a number of issues to be resolved which may incur further costs going into 2022/23 involving additional consultancy days. Revised carry forward amount from £53,870.
1057	Communities	(136,704)	Community Development Voluntary Support	20,000	Julie Cornwell	The original one year bid of Seed Funding to support Covid recovery grass root projects had not been utilised as this was not appropriate due to continuing restrictions during the past year. We anticipate being able to allocate funds as was originally intended as we recover from the pandemic in 22/23
1064	Communities	(42,138)	Neighbourhood Community Development	17,870	Vicky Haywood	The Food redistribution hub and kitchen is a key priority project; the project has been delayed in starting due to the pandemic and high workload of emergency food aid programme as well as difficulties securing a permanent suitable site. The full revenue budget allocated for the project is still required with the remainder for 21/22 required to be carried forward into 22/23. The revenue funding will pay for the installation of services at new site (North East Cambridge meanwhile site, off Cowley Road), the project manager for the food distribution hub and kitchen, the lease agreement on temporary unit for 2022/23, the programme development with food hubs and the development of the business plan which will ensure the long term financial stability of the project beyond the life of CCC funding.
1251	Communities	(49,517)	Culture and Community	15,120	Frances Alderton	Holocaust Memorial Day £1,620 carry forward request - Most of the work in schools has already been delivered. The main civic event itself is not being delivered until June because the council, contractor and schools Covid risk assessed the event and decided it was not safe to run the event in January. The event attracts an audience of 1000+ in the Corn Exchange, with children from different schools and elders from the community. The £6,000 carry forward will cover the costs of the event in June. Original request was £6k Celebration of women - £13.5k carry forward request - Initially the bid was £20,000 over 2 years. Due to adjustments in the Interim MTFs and a carry forward last year the full budget was transferred to 20-21. Spend in 21-22 was less than planned as a result of further delays occurring due to the pandemic. Carry forward of the remaining budget is requested to enable this project to be completed. Original request was £12k
2005	Finance and Resources	(738,082)	Finance General	60,670	Jody Etherington	A budget of £70k was approved in the October 2021 MTFs for the Cambridge City Housing Company expansion. The work commenced in 21-22 but was not fully completed. It is requested that the balance of the budget is carried forward to 2022/23. (Original carry forward request £62k)
1758	Finance and Resources	(150,571)	Other Commercial Properties	20,000	Phil Doggett	Mill Lane Boathouse is one of 10 development schemes identified and approved at Strategy and Resources Scrutiny Committee in February 2021. This request is to carry over the prior approved feasibility funding, for architectural services, cost consultancy, planning services and valuation advice. The Boathouse and river frontage is included in the footprint of the wider planned Mill Lane redevelopment proposed by the University and forms part of the Mill Lane Supplementary Planning Document. There have been recent delays by the University bringing this forward. The Council's land holding includes a significant part of the river frontage in this location and as such, is considered to be an important element to any re-development proposals by the University. The proposal is to explore redevelopment of the site to create a new boathouse with associated office for punt operations, possibly a café and/or small residential scheme, either single or two storey. This is an opportunity to undertake a redevelopment to generate new revenue streams and improve the public realm.
1768	Finance and Resources	(106,784)	Other Industrial Properties	105,000	Christopher Davey	Unit 5 Nuffield Close – Dilapidation Repairs. The unit is currently vacant and requires dilapidation repairs of £105,000 to be carried out before the property can be re-let and become income generating again. N.B. The City Council received dilapidations income of £105,000 from the former tenant of the above unit at the end of the tenancy. Advice from the Council's Procurement Team has been taken. A Request for Quotation for the project was published on 24 January 2022 and has a closing date of 18 February 2022. The contract for the work did not commence until the end of the 2021/22 financial year and therefore budget of £105,000 is requested to be carried forward to the 2022/23 financial year in order that the work can be carried out/completed. If the carry forward request is denied, this will have an adverse impact on income of circa £55,000 per annum and empty property rates of circa £15,000 per annum will be incurred as well until works are completed.
8006	Finance and Resources	(174,442)	Accountancy and Support Services	54,000	Caroline Ryba	The carry forward is to cover support for committed project work in relation to the review of budget setting processes and FMS improvements plus training planned for the current year but delayed until 22-23.
1506	Housing General Fund	(106,495)	Housing Development Agency	73,000	Claire Flowers	This was a specific fund approved in September 2021 to fund work to set up a new Registered Provider to enable a wider range of housing offers that could be eligible for funding. Work on this has started however been delayed with procurement. The work is still required and the commissions are being made. A request that this amount is carried forward into 2022/23 is made to enable this critical piece of work.

GF Current Carry Forward Requests from 2021/22 into 2022/23

Cost Centre	Portfolio	Draft variance position of cost centre (underspend)/overspend at March month end. Prior to carry forward	Cost Centre Description	Carry Forward Budget £	Cost Centre Contact	Comments
1050	Open Spaces, Sustainable Food and Community Wellbeing	(128,458)	Community Safety	47,200	Keryn Jalli	Funding for this two year post of Community Youth Liaison Officer (supporting partnership work on child criminal exploitation and violent crime) was approved in Feb 2020. Due to Covid 19 and various issues around County Lines we have had to delay this project and have only recently recruited to the post. We are requesting that remaining budget is carried forward so that we can honour the contract and carry out this essential work. Post holder currently in post and will be delivering on objectives that support in achieving the Community Safety Partnership Plan 2022-23. Original request was £50,720
1865	Open Spaces, Sustainable Food and Community Wellbeing	(29,902)	Lettings & Events on Open Spaces	15,850	Anthony French	During 2021 the first phase of a project to introduce power onto Parker's Piece was completed by introduction of the station required on the corner of the park. The second phase of this work is to install the cabling from the box into the Centre of the park to enable event providers a point of use and to reduce requirement for use of generators which are not environmentally friendly. This will be completed in 22/23 and a carry forward of budget is requested
1883	Open Spaces, Sustainable Food and Community Wellbeing	(34,607)	Flood Risk Management	20,000	Rachel Veysey	Feasibility Funding - Bishops Mill Sluice - Difficulty in sourcing necessary expertise during COVID period. It is a very specialist area of mechanical and electrical engineering and recent RFGs have not led to anyone with the correct background coming forward. A carry forward of budget is requested to progress this in 22-23
1350	Strategy and External Partnerships	(22,216)	Civic Affairs and Twinning	8,700	Gary Clift	Civic reception unable to take place in November 2021 due to Covid restrictions. Re-scheduled to April 2022.
1454	Strategy and External Partnerships	(172,162)	Cambridge Northern Fringe East (CNFE)	172,160	Fiona Bryant	The refined programme to enable the AAP to be better aligned to the DCO and Local plan processes and resource capacity has meant a delay to the progress on the Core site development to 2022/3. The funding carried over is for project management. Original request was £16,000.
				675,120	Total carry forward request from provisional list	
New carry forward requests to be considered						
1424	Climate Change, Environment and City Centre	(134,919)	Environmental Health Salaries	130,000	Yvonne O'Donnell	Due to Covid we have had a significant backlog on food inspections, to enable EH to deliver on recovery plan for the FSA we require temporary staff to carry out backlog of food inspections
1208	Climate Change, Environment and City Centre	(63,517)	Sustainable City	20,000	David Kidston	The proposed carry forward is to cover climate action training for residents which will be developed and delivered by a local community organisation. The Council's Climate Change Strategy shares a vision for Cambridge to be net zero by 2030 and as part of this we committed to encouraging more residents to take more choices and decisions with low carbon impacts through increased engagement and communication activities. The carry forward would be used for this aim, to engage with residents on climate change, and educate and empower them to take action. The training aims to help residents gain a better understanding of climate change so that they consider the impact of their decisions and their behaviour on climate change, and understand how to make more choices with low carbon impacts to reduce their carbon footprint and understand how they can play their part in working towards a net zero Cambridge by 2030.
8021	Finance and Resources	(153,289)	IT Contract Costs	100,000	Heather Jones	Cambridge City Council ICT would like to request a £100k carry forward to 2022-2023 for emergency laptop replacements. 3C ICT identified around 60 Laptops that are from the first batch of Council Anywhere "lite rollout" in 2018. Identified laptops are old and showing signs of moderate to severe battery degradation. Some of the laptops have had complete failure. Laptops are lasting and performing better than originally forecast but the identified laptops need to be replaced sooner to prevent potential knock on effect.
2006	Central Budgets	(1,207,801)	Project plan Expenditure Charged to revenue	1,207,800	Karen Whyatt	A request to carry forward unused budget for capital financing in 2022/23. This budget is fully allocated to capital projects which, as a result of slippage, will now be delivered in future years.
				1,457,800	Total new carry forwards	
				2,132,920	Total carry forwards - provisional and new	

Overview Capital Budget Outturn

Appendix D

Committee	Original Budget 2021/22 £'000's	Final Budget 2021/22 £'000's	Outturn 2021/22 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2022/23 £'000's	Over / (Under) Spend £'000's
Climate Change, Environment and City Centre Portfolio	2,326	3,505	398	(3,107)	3,091	(16)
Communities Portfolio	1,620	6,110	896	(5,214)	5,204	(10)
Open Spaces, Sustainable Food & Community Wellbeing	548	2,007	568	(1,439)	1,429	(10)
Housing (GF) Portfolio	1,952	3,708	2,627	(1,081)	1,081	0
Planning Policy & Transport Portfolio	574	1,009	124	(885)	849	(36)
Finance & Resources Portfolio	33,838	85,135	18,149	(66,986)	60,255	(6,731)
Strategy and External Partnerships Portfolio	0	85	86	1	0	1
Total Committees	40,858	101,559	22,848	(78,711)	71,909	(6,802)

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFs)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)
- via technical adjustments/virements throughout the year

Capital Budget 2021/22 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2021/22 £'000's	Final Budget 2021/22 £'000's	Outturn 2021/22 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2022/23 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100171 - PR017	Vehicle Replacement Programme	David Cox	985	1,009	31	(978)	978	0	One vehicle replaced this FY - fleet 223 replacement tractor. The remaining budget was for replacement of waste vehicles for which delivery has been delayed - Rephase remaining budget to 22/23
Total Programmes			985	1,009	31	(978)	978	0	
100112 - SC645	Electric vehicle charging points - taxis	Jo Dicks	0	356	136	(220)	220	0	This project is now close to completion with 16/21 charge points installed and operational 2 further charge points installed awaiting connection and 2 further locations in progress - Rephase remaining budget to 22/23
100200 - SC654	Redevelopment of Silver Street Toilets	Declan O'Halloran	476	465	5	(460)	460	0	Project currently awaiting decision on strategic/budgetary input to move to RIBA4 - Rephase remaining budget to 22/23
100220 - SC651	Shared ICT waste management software - Alloy/Yotta	Sarah Tovell	0	173	56	(117)	117	0	Following go live in Oct 2021 the project is now in System Development Phase with ongoing system development resource costs circa £3,300 per month plus any other commissioned system development work costs throughout the year - Rephase remaining budget to 22/23
100252 - SC688	Environmental Health software	Yvonne O'Donnell	0	23	0	(23)	23	0	Due to contractual issues there is a dispute over the invoice which has not been paid, until such time as the work is completed to a satisfactory conclusion - Rephase remaining budget to 22/23
100279 - SC712	Automation of Bishops Mill sluice gate	Alistair Wilson	0	90	2	(88)	88	0	First market test was not successful, preparing for an adapted second market test - Rephase remaining budget to 22/23
100280 - SC713	Replacement air quality monitoring equipment	Justin Smith	0	200	0	(200)	200	0	Procurement has been completed and order placed. Therefore budget is committed. Equipment is on order from our supplier and currently awaiting confirmed supply and installation dates - Officers to continue to drive project forward and work with contractors to install. Rephase remaining budget to 2022/23.
100281 - SC714	Changing Places toilets at Quayside	Alistair Wilson	0	100	0	(100)	100	0	Business case to be completed which reviews this allocation following an award from Changing Spaces for match funding - Rephase remaining budget to 22/23
100282 - SC715	Additional refuse vehicle for property growth	Michael Parsons	375	375	0	(375)	375	0	Delayed delivery of an electric refuse truck ordered as a result of growth within the Greater Cambridge area - Rephase remaining budget to 22/23
100292 - SC724	Residential electric charging points	Jo Dicks	50	100	39	(61)	61	0	Although subject to some delays relating to Traffic Regulation Orders and street works permission this project remains on target to deliver 38no. 7kw residential on-street chargepoints and a further 4no. 50 kw with work commencing in May 2022 in the Defreville and Riverside areas of the City. This includes 4 7kw and 1 50kw charger in the City Council owned Riverside Car Park. The project is being taken forward by the County Council with contractor BP Pulse and has benefited from significant funding from OZEV (Office for Zero Emission Vehicles and over £1m in electric network reinforcement work from UKPN) - Rephase remaining budget to 22/23
100295 - SC727	Logan's Meadow vehicular access	Guy Belcher	0	32	0	(32)	32	0	Procurement complete for delivery summer 2022, Spend £36,000 due to increase in metal prices - Rephase remaining budget to 22/23
100332 - SC758	Charging infrastructure for electric vehicles - Cambridge	Michael Parsons	50	50	0	(50)	50	0	Planned spend in 2022/23 FY - Rephase remaining budget to 22/23
100334 - SC760	Investment programme for public toilet re-purposed property	Anthony French	50	50	0	(50)	50	0	Phased expenditure project. Full business case being prepared and consideration being made of additional £100k grant awarded to CCC in January 22 to provide 2 x changing place facilities at Drummer St and Cherry Hinton Hall. £50k budgeted in 21/22 will be part of this process - Rephase remaining budget to 22/23
100339 - SC765	Introduction of car parking charges at Cherry Hinton Hall	Anthony French	20	20	1	(19)	19	0	Project delivery expected in 22/23. Delays owing to pandemic - Rephase remaining budget to 22/23
100346 - SC772	Market Square project	Sarah French	320	319	1	(318)	318	0	Limited spend taking place while we identify and assess workstreams and revisit design elements in light of comments from public consultation and commitments made at Committee. It has also since become clear there are other key projects that have interdependencies (City Urban Heat Network, County Council Network Hierarchy Review) and all need to be aligned. A project re-set report, presenting a revised Vision, informed by responses to the public consultation results, was presented and accepted at the March 2022 meeting of Environment & Community Scrutiny Committee. We will continue to address the current project information gaps while we await the outcome of the Feasibility Assessment into installing a ground source heat pump underneath market square. Sign off for a revised design and timetable for the project is being planned for January 2023 - Rephase remaining budget to 22/23
Total Projects			1,341	2,353	240	(2,113)	2,113	0	
Other closed schemes and those with a variance under 15%			0	143	127	(16)	0	(16)	
Total			2,326	3,505	398	(3,107)	3,091	(16)	

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Capital Budget 2021/22 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2021/22 £'000's	Final Budget 2021/22 £'000's	Outturn 2021/22 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2022/23 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100154 - SC644	Acquisition of land adjacent to Huntingdon Road Crematorium	Glyn Theobald	0	37	0	(37)	37	0	The budget will need to be re-phased into 22/23. A value engineering exercise is to be undertaken prior to commencement
100203 - PR042g	S106 To the River - artist in residence	Nadine Black	0	49	9	(40)	40	0	The artist has spent 2 years as artist in residence for the river Cam; engaging thousands of people. Due to the pandemic, the project had a revised timeline with a completion date of September 2022. A public consultation has taken place, which was extended to provide more information as factually incorrect information was being shared to stir up negativity for the project. Analysis of the consultation is still in progress and the way forward is yet to be decided. The aim is to follow due process for the project, whilst performing a duty of care for the artist. The budget will require revising due to impacts on costs of materials by Brexit and inflation etc. - Officers will be working with the artist, stakeholders, the Public Art Panel and Councillors to agree the way forward with the project. The remaining budget will need to be rephased to be used in 2022/23
100217 - PR040z	S106 Public art: Historyworks: Michael Rosen Walking Trail 2	Nadine Black	0	10	0	(10)	10	0	Taking stock of the progress made on the on-going History Trails 2. Project in order to identify next steps and bring the project to a conclusion in 2022/23 - Remaining budget will need to be rephased to 2022/23
100232 - PR042m	S106 Public art grant - Chesterton village sign	Nadine Black	0	10	0	(10)	10	0	Reviewing proposal to confirm the funding allocation via the development of the Public Art Commissioning Strategy or whether to release the earmarked funds for future public art projects. To be rephased until decision is made.
100236 - SC678	Crematorium - additional car park	Glyn Theobald	0	339	0	(339)	339	0	Value engineering consultancy is required for the project the funds will need to be re-phased into 22/23 FY
100237 - SC679	Crematorium - cafe facilities	Glyn Theobald	0	304	10	(294)	294	0	Value engineering consultancy will take place prior to the project start. The remaining budget will need to be rephased to 2022/23
100256 - SC795	CHUB - community extension to Cherry Hinton library	Allison Conder	0	764	0	(764)	764	0	12 month delay while RBL made a decision not to fund the scheme. Additional capital funding then approved through Committee to address RBL gap. HDA tender for contractor completed awaiting contract letter from procurement to be issued - Rephase budget to 22/23
100273 - SC708	Replacement plantroom at Jesus Green outdoor pool	Ian Ross	0	140	0	(140)	140	0	Project has been ON HOLD as a result of Covid. It is now being reinstated and work with consultants for options for delivery is being undertaken - Rephase remaining budget to 22/23
100277 - SC710	Guildhall Small Hall wooden floor	Frances Alderton	45	45	33	(12)	0	(12)	Project complete and below budget
100278 - SC711	Guildhall PA system	Frances Alderton	25	25	0	(25)	25	0	Currently obtaining quotes - Rephase remaining budget to 22/23
100299 - SC731	Cambridge Food Hub	Vicky Haywood	0	100	0	(100)	100	0	Project capital spend delayed. New location agreed as Unit 17 Barnwell Drive. Awaiting service closure of Scrapstore in order to refurb unit to project requirements. Move to temp location Sept 2022. New permanent site at NEC available from Aug 2023 - Rephase remaining budget to 22/23
100304 - SC736	S106 Grant for St George's Church improvements	Ian Ross	0	13	10	(3)	3	0	Works being finalised by the Church project nearing completion - Rephase remaining budget to 22/23
100306 - SC738	S106 Wilberforce Road artificial pitches	Ian Ross	0	250	0	(250)	250	0	CUA to be signed by the University - Rephase remaining budget to 22/23
100307 - SC739	S106 Abbey Pool improvements	Ian Ross	0	144	0	(144)	144	0	Works ongoing and now scheduled for installation in July & Aug 2022 - Rephase remaining budget to 22/23
100308 - SC740	S106 Chesterton Rec pavilion	Ian Ross	0	167	188	21	(21)	0	Works Ongoing - Additional funding of £54k was approved at Environment & Community Scrutiny Committee on 7.10.21 and has been allocated to 22/23. The additional spend in the current year will be rephased and funded by this additional budget
100309 - SC741	S106 Nightingale Rec Ground pavilion	Ian Ross	0	503	0	(503)	503	0	Works ongoing - working with modular company to secure workshop dates for delivery. Outdoor survey works nearing completion. Start on site expected in May - Rephase remaining budget to 22/23
100325 - SC776	BEIS grant for Parkside pools decarbonisation works	Ian Ross	0	989	122	(867)	867	0	Works ongoing. Extension of time awarded to 30/06/2022 due to market force delays of supplies for ASHP, BMS & Digital motor fans and parts. - Rephase remaining budget to 22/23
100326 - SC777	BEIS grant for Abbey pool decarbonisation works	Ian Ross	0	718	364	(354)	354	0	Works complete - currently being commissioned and BMS setup. Extension of time awarded to 30/06/2022 due to market force delays of supplies for ASHP, BMS & Digital motor fans and parts. - Rephase remaining budget to 22/23
100328 - SC754	Cambridge Corn Exchange - infrastructure improvements	Ian Ross	1,000	1,000	0	(1,000)	1,000	0	Works ongoing - Boiler works and BMS system installed. Next phases of business case projects being worked up for delivery - Rephase remaining budget to 22/23
100329 - SC755	Carbon saving investments within the Leisure portfolio	Ian Ross	325	325	46	(279)	279	0	Ongoing works linked in with the PSDS funding grants & upgrades. Upgrades and additional works to LEDs at Pools completed. Upgrades to Flues at Parkside. Solar Thermal Upgrade at Abbey being worked up - Rephase remaining budget to 22/23
100336 - SC762	Digital signage at Mandela House	James McWilliams	6	6	9	3	0	3	The difference between the initial quote which informed the budget bid, and the final cost is accounted for by the more-than two year gap due to Covid. Scheme completed
100350 - SC780	S106 Darwin Green community centre equipment and furnishings	Vicky Haywood	0	25	12	(13)	13	0	Furniture purchased and delivered. ICT on order (£10K) and awaiting installation on completion of the lease agreement being signed by both parties - Rephase remaining budget to 22/23
100361 - SC790	S106 Chesterton Rec wheelsport project	Peter Mullord	0	80	4	(76)	76	0	COVID, further consultation, and applications for additional S106 funding have delayed delivery. Contract is with contractor for signing - expected to be completed early May. Delivery expected Summer 2022. Contract is currently with contractor for signing, and is anticipated for return to CCC Legal who will sign seal - expected early May. Works expected to begin on site w/c 27th June 2022. Pavilion redevelopment ongoing - awaiting confirmation of end date (Originally expected end March). The pavilion works currently present issues with vehicular access on to the site - CCC Legal Team to sign and seal contract. Project Manager to arrange pre-start meeting with contract on site. Sports and Rec Team to confirm when pavilion works will complete (Adjacent project area) - currently these impact vehicular access to site. Rephase of the remaining budget is required to complete this project
100378 - SC807	S106 Akeman Street community centre Improvements	Debbie Kaye	0	0	23	23	(23)	0	The budget has been approved and has been allocated to 22-23. The spend will be rephased so that it is matched against the budget
Total Projects			1,401	6,043	830	(5,213)	5,204	(9)	
Other closed schemes and those with a variance under 15%			219	67	66	(1)	0	(1)	
Total			1,620	6,110	896	(5,214)	5,204	(10)	

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Capital Budget 2021/22 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2021/22 £'000's	Final Budget 2021/22 £'000's	Outturn 2021/22 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2022/23 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100001 - PR010a	Environmental Improvements Programme - North Area	John Richards	0	4	6	2	0	2	Project delivery progressing
100002 - PR010b	Environmental Improvements Programme - South Area	John Richards	0	56	15	(41)	41	0	Project delivery progressing - Rephase remaining budget to 22/23
100003 - PR010c	Environmental Improvements Programme - West/Central Area	John Richards	0	61	3	(58)	58	0	Project delivery progressing - Rephase remaining budget to 22/23
100004 - PR010d	Environmental Improvements Programme - East Area	John Richards	0	47	9	(38)	38	0	Project delivery continuing - Rephase remaining budget to 22/23
100259 - PR010	Environmental Improvements Programme	Alistair Wilson	0	137	51	(86)	86	0	Delivery of projects identified in previous funding rounds - on going work - Rephase remaining budget to 22/23
Total Programmes			0	305	84	(221)	223	2	
100227 - PR031r	S106 Chesterton Rec Ground skate and scooter park	John Richards	0	47	0	(47)	47	0	Project has slipped due to re-design and consultation needed. Delivery planned for Summer 2022, following completion of pavilion works - Remaining budget to be rephased be used in 2022/23
100317 - SC747	S106 Nightingale Avenue rec ground: new all-weather footpath	John Parrott	0	15	11	(4)	4	0	Works ongoing. Completion expected June 2022 - Rephase remaining budget to 22/23
100322 - SC752	S106 Byron's Pool ecological mitigations	Guy Belcher	199	229	18	(211)	211	0	Procurement for fish pass enhancements, carpark surface, signage and fencing complete. Delivery summer / autumn 2022 - Rephase remaining budget to 22/23
100323 - SC753	S106 Nine Wells ecological mitigations	Guy Belcher	40	80	6	(74)	74	0	4 x foot bridges installed. Natural log bee installed - Rephase remaining budget to 22/23
100324 - SC775	City centre recovery - Combined Authority grant funding	John Richards	0	690	175	(515)	515	0	Project delivery ramping up with completion expected Summer 2022 - Continue to monitor project delivery and spend of grant monies. Rephase remaining budget to 2022/ 23
100327 - SC778	S106 Jesus Green ditch biodiversity improvements	Alistair Wilson	0	53	6	(47)	47	0	The Project is to be modify to reflect a change in position where some proposed works are no longer deliverable - Rephase remaining budget to 22/23
100335 - SC761	Installation of cattle ramp on Midsummer Common	Alistair Wilson	45	45	7	(38)	38	0	Current planning application yet to be determined. Licences to be progressed with Cam Conservators - Rephase remaining budget to 22/23
100338 - SC764	Environmental Improvements Programme (EIP) options	Alistair Wilson	264	264	2	(262)	262	0	Review of EIP complete and a further funding round is to be conducted in Summer 2022 - Rephase remaining budget to 22/23
100349 - SC779	Parker's Piece tree planting	Matthew Magrath	0	18	13	(5)	5	0	Underspend to be used for match funding grant allocation for establishment cost for the next 2 years - Rephase remaining budget to 22/23
100353 - SC783	S106 tree planting at Coleridge Rd rec and Lichfield Rd	Matthew Magrath	0	13	8	(5)	5	0	Spend on establishing trees will continue in 2022/23 - Rephase remaining budget to 22/23
100354 - SC784	S106 Restoration of natural habitats at Norman cement works	Guy Belcher	0	10	7	(3)	3	0	Survey works complete and initial site clearance with volunteer work parties, Contractor works due for completion in autumn / winter 22/23 - Rephase remaining budget to 22/23
100355 - SC785	S106 The Art of Play	Nadine Black	0	99	95	(4)	4	0	Artists are now appointed. The timeline for the project was flexible to some extent, depending on learnings from the research stage of the project. The artists are at this stage now and are developing their approach to the project, including an agreed timetable Engagement events will take place in the summer - Rephase remaining budget to 22/23
100357 - SC787	S106 Thorpe Way Rec Ground: new footpath	John Parrott	0	15	0	(15)	15	0	Works ongoing. Completion expected July 2022 - Rephase remaining budget to 22/23
100383 - SC813	S106 Trumpington Rec ground environmental enhancements	James Ogle	0	0	24	24	(24)	0	There is a budget of £70k approved in 22/23. This prior year spend will be rephased to next year and funded from this budget
Total Projects			548	1,578	372	(1,206)	1,206	0	
Other closed schemes and those with a variance under 15%			0	124	112	(12)	0	(12)	
Total			548	2,007	568	(1,439)	1,429	(10)	

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Housing (GF) Portfolio

Appendix D

Capital Budget 2021/22 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2021/22 £'000's	Final Budget 2021/22 £'000's	Outturn 2021/22 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2022/23 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100258 - SC694	Meadows Community Hub and Buchan St retail outlet	Jake Smith	1,892	3,128	2,568	(560)	560	0	Underspend as programme was slower than expected. Start on site was delayed due to pre commencement planning conditions being signed off later than expected - Rephase remaining budget to 22/23
100337 - SC763	Refurbishment of 125 Newmarket Road and refurbishment	James McWilliams	60	60	0	(60)	60	0	Building work at 451 Newmarket Road has now begun. This will take the main share of the funding. Negotiations are ongoing which may see the tenant of 125 Newmarket Road foot most of the bill for redecorations, which may leave an amount to be returned to the fund - Rephase remaining budget to 22/23
100364 - SC793	Sustainable Warmth Grant - Local Authority Delivery Phase 3	Justin Smith	0	150	0	(150)	150	0	Funding was awarded in 2021/22, however spend is scheduled for 2022/23 - Early phases of the programme is underway with leads being generated. We should expect to start seeing work being carried out and spend in the next few months. Rephase remaining budget to 2022/23
100365 - SC794	Sustainable Warmth Grant - Home Upgrade Grant	Justin Smith	0	370	0	(370)	370	0	Funding was awarded in 2021/22, however spend is scheduled for 2022/23 - Early phases of the programme is underway with leads being generated. We should expect to start seeing work being carried out and spend in the next few months. Remaining budget rephased to 2022/23
100366 - SC809	Green Homes Grant (GF)	Justin Smith	0	0	59	59	(59)	0	LAD1b funding which was originally due to close in December 2021, however due to a number of external implications BEIS have granted an extension until July 2022 for delivery of this funding - Scheme will run until July 2022, with funded work, and installations already underway and being completed. The budget was originally allocated to 22-23. The spend in the current year will be rephased and funded by this additional budget
Total Projects			1,952	3,708	2,627	(1,081)	1,081	0	

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Capital Budget 2021/22 - Outturn

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100050 - PR039	Minor Highway Improvement Programme	John Richards	30	64	23	(41)	41	0	Rolling programme of improvements with delivery largely by County Council - Rephase remaining budget to 22/23
Total Programmes			30	64	23	(41)	41	0	
100025 - SC571	Procurement of IT System to Manage Community Infrastructure	Stephen Kelly	0	20	0	(20)	0	(20)	Scheme completed
100032 - SC590	Structural Holding Repairs & Lift Refurbishment - Car Parks	Sean Cleary	0	199	0	(199)	199	0	Year on year structural holding repair budget. - Rephase remaining budget to 22/23
100197 - SC662	Shared Planning Service software implementation	Stephen Kelly	0	32	0	(32)	32	0	System audit to determine whether any further enhancement is required to be completed by end of September - Rephase remaining budget to 22/23
100330 - SC756	EV infrastructure at the Cambridge City Council depot	Sean Cleary	57	57	0	(57)	57	0	Code to support the EV infrastructure and hardware for the Councils fleet at the new operational hub. The balance will be rolled over to mirror to project timelines - Rephase remaining budget to 22/23
100331 - SC757	Software upgrade for parking services	Sean Cleary	100	100	83	(17)	0	(17)	Project came in under budget, project completed and can be closed
100359 - SC788	S106 bee banks	Guy Belcher	0	5	0	(5)	5	0	Final invoicing to be completed in 2022/23 - Rephase remaining budget to 22/23
100360 - SC789	S106 Jubilee Gardens open space improvements	James Ogle	0	45	2	(43)	43	0	Main contract works (£37k) currently on site due to complete by the end of June other minor works to follow in 2022 - Rephase remaining budget to 22/23
100362 - SC791	S106 Coldhams Common BMX track	Declan O'Halloran	0	85	4	(81)	81	0	Project going through community consultation, to determine final specification – target date end of May - Rephase remaining budget to 22/23
100363 - SC792	S106 pubic art grant for Abbey People's Creative Canopy	Nadine Black	0	20	8	(12)	12	0	The project is underway and it is anticipated that it will be completed on time and within the schedule in the approved funding application - Rephase remaining budget to 22/23
Total Projects			157	563	97	(466)	429	(37)	
100156 - PV007	Cycleways	John Richards	387	382	3	(379)	379	0	Joint programme with County Council and GCP, with delivery subject to complex dependencies - Review way forward, and future funding needs, with Exec Cllr. Rephase budget to 22/23
Total Provisions			387	382	3	(379)	379	0	
Other closed schemes and those with a variance under 15%			0	0	1	1	0	1	
Total			574	1,009	124	(885)	849	(36)	

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Finance & Resources Portfolio

Appendix D

Capital Budget 2021/22 - Outturn

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100139 - PR050	Office Accommodation Strategy Phase 2 (OAS)	Dave Prinsep	0	2	0	(2)	2	0	Final Office Accommodation Strategy scheme expenditure to be incurred in the 2022/23 financial year. Remaining budget to be rephased to 2022/23.
100155 - PR051	Building works at the Guildhall to reduce carbon emissions	Will Barfield	0	15	66	51	0	51	Project is complete. Costs in 21/22 were for monitoring period and retention
100275 - PR053	Commercial property repair and maintenance	Will Barfield	300	372	135	(237)	100	(137)	There have been delays starting some projects (e.g. Museum of Cambridge refurbishment (£100k) and some budget was held for projects that did not materialize in 2021/22 (approx. £75k). A rephasing of £100k budget is requested for the work on the Museum which is committed for completion in 22/23.
100276 - PR054	Administrative buildings maintenance	Will Barfield	216	285	45	(240)	85	(155)	Works were put on hold as result of Covid lockdowns and use of Guildhall. New goods lift is proceeding but delays meant work was not completed by 31/3/22. Spend on the lift totalling £85k is committed and therefore a rephase of budget to 2022/23 is requested to complete the installation. Other planned works at the Guildhall were put on hold subject to review as part of development of a revised Corporate Asset Strategy in 22/23. The 22/23 and ongoing budget which was approved in the BSR February 2022 is needed in full to progress other planned work within the Guildhall.
100358 - PR055	Depot Relocation programme to create Operational Hub	Sean Cleary	0	10,000	24	(9,976)	9,976	0	Project lifetime until 24/25 - Rephase remaining budget to 22/23
Total Programmes			516	10,674	270	(10,404)	10,163	(241)	
100109 - SC627	Guildhall Large Hall Windows refurbishment	Will Barfield	101	101	0	(101)	101	0	This project was put on hold as result of Covid lockdowns and use of Guildhall. The work is still required, subject to review as part of development of Corporate Asset Strategy in 22/23 - Rephase remaining budget to 22/23
100194 - SC659	My Cambridge City online customer portal	Nick Kemp	40	22	0	(22)	22	0	Remaining budget to be carried forward to the 2022/23 financial year for completion of the project - Rephase remaining budget to 22/23
100205 - SC672	Mill Road Redevelopment - Development Loan to CIP	Caroline Ryba	0	5,300	2,085	(3,215)	0	(3,215)	The development scheme is now drawing to a close. Projected cashflows of the development now indicate that future drawdowns will not be necessary
100206 - SC674	Mill Road Redevelopment - Equity Loan to CIP	Caroline Ryba	0	4,265	1,000	(3,265)	0	(3,265)	The development scheme is now drawing to a close. Projected cashflows of the development now indicate that future drawdowns will not be necessary
100225 - SC692	Cromwell Road Redevelopment (GF)	Mark Wilson	0	6,482	3,052	(3,430)	3,430	0	Budget phasing was incorrect and the budget needs to be rephased
100243 - SC684	Property Management software	Philip Doggett	0	88	29	(59)	59	0	Contract with the chosen supplier was completed on 25 March 2021. Implementation/software installation is currently underway and planned to be completed in the 2022/23 financial year - Monitor/oversee the final stages of the project. Philip Doggett by September 2022. Rephase of the remaining budget to 2022/23 is requested
100253 - SC689	Income management software	Clarissa Norman	63	78	0	(78)	78	0	The budget was secured to procure a replacement Income Management System in partnership with South Cambridgeshire District Council & Huntingdon District Council. Project Manager is not yet in place, there is a project prioritisation review happening within 3C's and CCity's Intelligent Client, is aware of the importance of this project and is working with 3C's to have a project manager appointed early in the 2022 - 2023 financial year - Rephase remaining budget to 22/23
100254 - SC690	Secure phone payments	Clarissa Norman	0	24	0	(24)	24	0	This budget has dependencies with the income management procurement and telephony system implementation. CCity's new telephony system is scheduled to be implemented by 31 May 2022. Once the telephony migration is complete and a project manager is appointed for the income management system procurement expected by the end of Q2 22/23 a decision can be made in respect of this budget - Rephase remaining budget to 22/23
100260 - SC695	Cromwell Road Redevelopment - equity loan to CIP	Caroline Ryba	350	5,350	0	(5,350)	5,350	0	Development scheme in progress with loan drawdowns dependent on cash flow management within the SPV. Remainder of budget to be rephased to 2022/23 - Rephase remaining budget to 22/23
100261 - SC696	Cromwell Road Redevelopment - development loan to CIP	Caroline Ryba	1,000	6,600	2,000	(4,600)	4,600	0	Development scheme in progress with loan drawdowns dependent on cash flow management within the SPV. Remainder of budget to be rephased to 2022/23 - Rephase remaining budget to 22/23
100283 - SC716	Replacement telephony system with call centre	Nick Kemp	0	150	98	(52)	52	0	Telephony project has experienced a number of delays due to issues with the supplier. Go live for new system has been confirmed as 6 May 2022 with the project looking to close shortly thereafter. Remaining budget to be carried forward to the 2022/23 financial year for completion of the project - Rephase remaining budget to 22/23
100288 - SC721	Call management for 3C ICT service desk	Heather Jones	0	7	0	(7)	7	0	Underspend will be utilised on the Telephony project. Rephase and allocate to project 100283
100300 - SC732	Park Street car park development	Dave Prinsep	26,521	35,700	6,086	(29,614)	29,614	0	Contractor re-procurement delayed original start on site date. Contractor appointed and started on site on 10/1/2022. This delayed spend in year and so the remaining budget needs to be rephased to 2022/23 financial year. Programme on track for completion by 31/3/2025 - Rephase remaining budget to 2022/23 financial year.
100312 - SC742	L2 development loan to CIP	Caroline Ryba	3,400	3,400	555	(2,845)	2,845	0	L2 development commenced, with initial loan drawdown in year. Remainder of budget to be rephased to 2022/23 - Rephase remaining budget to 22/23
100313 - SC743	L2 equity loan to CIP	Caroline Ryba	800	1,300	0	(1,300)	1,300	0	L2 development commenced. Equity funding to be rephased to 2022/23 - Rephase remaining budget to 22/23
100340 - SC766	Geographical Information System (GIS) test environment	Heather Jones	24	24	14	(10)	0	(10)	Project complete, pending closure report and final accounts.
100341 - SC767	Mobile phone replacement	Heather Jones	117	117	0	(117)	117	0	Replacement project has been delayed due to decisions from the councils on handsets. Decision has been reached but funds will need carried forward for purchase Q1 2022/23. -
100342 - SC768	Extend data capacity in shared data centre	Heather Jones	60	60	0	(60)	60	0	Options paper is being written and will go to IC's and 3C ICT SLT for direction and approval. - Rephase remaining budget to 22/23
100343 - SC769	Network equipment refresh	Heather Jones	140	140	67	(73)	73	0	Further equipment to support the installation will be purchased in 2022/23. - Rephase remaining budget to 22/23
100344 - SC770	ICT project delivery: project management, technical resource	Heather Jones	40	40	0	(40)	40	0	Digital delivery expected to be completed in 2022/23. - Rephase remaining budget to 22/23
100345 - SC771	Data and analytics - putting building blocks in place for	Heather Jones	70	70	0	(70)	70	0	Project being worked up within transformation programme and will need to be rephased.
100347 - SC773	Colville Rd Phase 3 - replacement of commercial units	Dave Prinsep	441	441	5	(436)	436	0	Project relates to the cost of new commercial property units, which are part of the wider Colville Road development. The new commercial property units are not scheduled to be completed until December 2023 so budget of £436k is requested to be rephased to cover this - Rephase remaining budget to 2022/23
100348 - SC774	Information at work consolidation	Heather Jones	29	29	0	(29)	29	0	Delayed due to vendor working on a script to resolve an outstanding issue. The work will slip into the next financial year (22/23). - Rephase remaining budget to 22/23
100377 - SC806	Acquisition of Nursery, Timberworks, Cromwell Rd, Cambridge	Dave Prinsep	0	1,548	0	(1,548)	1,548	0	Acquisition of the nursery is now scheduled to take place in the 2022/23 financial year. Request for the remaining budget to be rephased to 2022/23.
Total Projects			33,196	71,336	14,991	(56,345)	49,855	(6,490)	
100020 - PV554	Development Of land at Clay Farm	Dave Prinsep	49	275	38	(237)	237	0	A contractual agreement is in place whereby we contribute 7% of the net costs incurred in respect of the Collaboration Agreement with Countryside Properties. Rate of invoices from Countryside Properties relate directly to rate of house-building which is variable and beyond our control. Forecast end date for the scheme is currently December 2024. Remaining budget to be rephased to 2022/23.
Total Provisions			49	275	38	(237)	237	0	
Other closed schemes and those with a variance under 15%			77	2,850	2,850	0	0	0	
Total			33,838	85,135	18,149	(66,986)	60,255	(6,731)	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTF5)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)

Strategy and External Partnerships Portfolio

Capital Budget 2021/22 - Outturn

Capital Ref	Description	Lead Officer	Original Budget 2021/22 £'000's	Final Budget 2021/22 £'000's	Outturn 2021/22 £'000's	Variance - Outturn compared to Final Budget £'000's	Rephase Spend 2022/23 £'000's	Over / (Under) Spend £'000's	Variance Explanation
100352 - SC782	Livestream/hybrid meetings at Council Chamber and Committee	Gary Clift	0	85	86	1	0	1	Scheme completed
Total Projects			0	85	86	1	0	1	

Total	0	85	86	1	0	1
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- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June/July committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium-Term Financial Strategy, MTFS)
- in the January committee cycle (as part of the Budget-Setting Report, BSR)